

Minutes of the Oregon FCE Spring Board Meeting

OSU Extension Office – Redmond, Oregon

Monday and Tuesday – March 24/25, 2014

Written and submitted by Scott Teeples – Oregon FCE Secretary

-Written 3-28-14; Revised 4-3-14 4:57PM; Revised 4-3-14 9:10 PM; Revised 4-4-14 4:54 PM; Revised 4-6-14; Revised 4-7-14;
Revised 4-17-14

Approved by Minutes Review Committee (Barbara Voltin, Sandie Bolyard, Patti Malanaphy and Scott Teeples) 4-19-14

Monday, March 24, 2014

Call to Order

- The meeting was called to order at 12:00 PM by President Barbara Voltin.

Minutes Review and Approval Committee

- At the request of Secretary Scott Teeples, a Minutes Review and Approval Committee was appointed by Barbara Voltin. Those committee members assigned were Scott Teeples, Patti Malanaphy, Sandie Bolyard and Barbara Voltin.

Review Agenda

- President Barbara Voltin reviewed the agenda and asked for any additions. Barbara made a few minor changes in the arrangement of the agenda.

Roll Call

- Roll call was taken by Secretary Scott Teeples.
- Members present were: President, Barbara Voltin; President Elect, Patti Malanaphy, VP of Program, Deanna Hadley; Secretary, Scott Teeples; Treasurer, Sandie Bolyard; Marketing Rep, Bernie Voltin; District 3 Director, Sally Wyffels; District 4 Director, Anna Massingham; District 5 Co-Directors, Rosalee Ratto and Jan Allen; District 6 Co-Directors Marilyn Thompson and Loretta McDonald; District 7 Director, Glenna Maine; and District 10 Director, Phyllis McIntire.
- Members absent were: VP for Public Policy, Gay Jarvinen; International Rep, none; Youth Rep, (none); FCE Newsletter Rep, Lynda Nyseth; District 1 Director (none); District 2 Director, (none); District 8 Director, (none); and District 9 Director, (none).

Pledge and Creed

- The Pledge of Allegiance and Oregon Creed were presented and led by Loretta McDonald.

Cell Phone Reminder

- A reminder was given by Barbara Voltin to either turn cell phones off or to turn the ringers off.

Oregon FCE Creed Change Proposal

- Barbara Voltin reported to the board the results of the proposal to change the Oregon FCE Creed. She reported that the votes she got was overwhelmingly in favor of leaving the Oregon FCE Creed the way it is currently stated.

Minutes

- Scott Teeples had passed out all three sets of minutes from the 2013 Fall Conference including the Pre-Conference Board meeting, the Business meeting, and the Post Conference Board meeting. Scott had previously emailed and/or mailed out copies of those minutes two weeks after the 2013 Fall Conference. Those minutes had been read, corrected and approved by the Minutes Approval Committee consisting of Scott Teeples, Gay Jarvinen, Sandie Bolyard and Barbara Voltin. Since it had been six months since the minutes had been sent out and there had not been corrections to the minutes, the minutes were declared “approved by consensus” by Barbara Voltin.

Ice Breaker/Warm Up

- An Ice Breaker/Warm Up was presented and led by Barbara Voltin. It consisted of writing a sentence on the wall with each person in the room writing one word at a time.

Correspondence

- Sandie Bolyard had four letters that she had received from various people giving thanks for various funds they had received in the form of scholarships
- Barbara Voltin reported that she had been getting several of the minutes from most of the County and District meeting but she would like to get them from all of them
- Scott Teeples had items he had brought from National FCE including a Parliamentary Procedure at a Glance brochure, a Parliamentary Procedure at a Glance notebook form, and a booklet titled Hope on the Horizon, and a copy of the Keeper’s Corner Scholarship application. He also had a written report on the Oregon FCE web site (Oregon-FCE.org) and a copy of the most current Oregon FCE Contact List. Each member present at the board meeting received a copy of each item from Scott

Update of Oregon FCE Contact List

- Secretary, Scott Teeples gave a report on the Oregon FCE Contact list. Handed out various Contact Correction Sheets and asked that they be filled out. Scott noted that the Contact List has been greatly updated from the old Contact List but still needed lots of work. Scott asked that everyone send him information on changes in your Districts or County

Treasurer's Report

- Treasurer Sandie Bolyard handed out a written Treasurer's report and also gave an oral report to the group. Sandie also noted that Oregon FCE is down in member numbers to 435 from 479 last year at this time. Sandie also gave several of her ideas for reducing costs. Some of those included not replacing Reps for the various positions. She suggested that we combine those positions with other positions.

Youth Rep

- After some discussion, Sandie Bolyard volunteered to become the Youth Rep. Barbara Voltin made the appointment to Sandie.

Margaret Seibold Scholarship

- Treasurer Sandie Bolyard reported on the scholarship, who had applied for it and how the scholarship has been used. There was a lot of discussion on those who had used it, how many times various people had used the scholarship, and how the scholarship should be used. It was suggested that Barbara appoint a committee to work on the details of the scholarship. President Barbara Voltin appointed the following to that committee: Sandie Bolyard, Rosalee Ratto, and Jan Allen

- A motion was made by Sandie Bolyard and seconded by Patti Malanaphy to amend the Margaret Seibold Scholarship application to read as amended by the committee as submitted at Spring Board Meeting March 24, 2014. The motion passed 11-0

Meeting Recess - 2:04 PM - 2:33 PM

Health Concerns/Reports on Members

- There were reports given on various Oregon FCE members that had experienced some health problems in their life. Patti Malanaphy started a discussion about what we could do to inform everyone about the various items of this type that are happening across the state. The discussion asked if we could get someone to be a "Sunshine" person to help spread the word and also send various cards as needed. Barbara asked if Anna Massingham would be willing to do this job including sending out cards, and making sure that the information is spread around via email, the newsletter and other methods. Anna agreed to take on this task.

President's Report

- President Barbara Voltin handed out a written President's Report and also gave an oral report. Barbara also reported on the National FCE Shirt Contest that will be held at the National Conference. Barbara gave out an information sheet for the contest.

VP for Programs Report

- Deanna Hadley gave the VP for Programs report. It included both an oral and written report. She also included several other interesting attachments.

VP for Public Policy Report

- VP for Public Policy Gay Jarvinen was absent so Sandie Bolyard read her written report.

Heart of FCE

- Since Gay Jarvinen was absent, Sandie Bolyard gave a report on the applications for the Oregon Heart of FCE. Sandie will be acting chair for the selection committee. Barbara Voltin assigned Glenna Maine, Rosalee Ratto and Phyllis McIntire to the committee. The committee will meet tonight, make the selection and report back tomorrow.

Dinner for tonight

- President Barbara Voltin requested a discussion on where to eat as a group tonight and what time. After discussion, it was decided that we will meet at Applebee's at 5:30 PM.

Meeting Recess - 4:30 PM- 4:40 PM**Hearth Fires**

- Barbara Voltin handed out several extra Hearth Fires that she had and also new Hearth Fires that she had received/ordered at the National FCE conference.

Nomination Committee Reports

- Barbara asked about the Nomination Committee. It was reported that there are no nominations needed for this year.

By-Laws Committee Report

- Sandie gave a report on the By-Laws. She distributed copies of the By-Laws that were amended at the 2013 Fall Conference.

Handbook Revision Committee Report

- Sandie gave a report on the progress of the revision of the Handbook. She started the process of discussing each of the proposed changes of the Handbook. Each item was discussed, altered as needed, and given an informal voice approval. She did not get finished today. She will finish discussing the changes at tomorrow's meeting.

Character Counts

- Barbara Voltin assigned Sandie Bolyard, Glenna Maine, Rosalee Ratto and Phyllis McIntire to the committee to select the winner. They will meet tonight and report the results tomorrow.

Meeting Recess - 5:15 PM (Monday, March 24) – 8:30 AM (Tuesday, March 25)

Tuesday, March 25, 2014

Call to Order

- President Barbara Voltin called the meeting to order at 8:30 AM.

Introduction of Helen Strand

- Barbara Voltin introduced a guest at our meeting, Helen Strand, who is a member of the local FCE group.

Warm-Up

- Jan Allen led the group in a warm-up for the day. Each person, in turn, was to stand up, state their name and then list something they liked that starts with the same first letter of their name. Before doing that, each person had to repeat the names and likes given by the previous people. Jan started the warm-up and it moved around the room.

Handbook Revision Committee Report (continued)

- Sandie finished giving a report on the progress of the revision of the Handbook. She continued the process of discussing each of the proposed changes of the Handbook. Each item was discussed, altered as needed, and given an informal voice approval.

- A motion was made by Anna Massingham, and seconded by Deanna Hadley, that we change the amount of \$75.00 for lessons to be changed to \$50.00. The motion passed 11-0

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- A motion was made by Scott Teeples, and seconded by Glenna Maine, to approve the changes of the Oregon FCE Handbook as proposed by the Handbook Committee, that were also discussed and approved at the 2014 Oregon FCE Spring Board Meeting. The motion passed 11-0

Meeting Recess - 10:21 AM - 10:34 AM

Oregon Heart of FCE results

- Sandie Bolyard announced the winner of this year's Oregon Heart of FCE as Morna Bastain of Chiloquin. The submitted letter about Morna was read by Sandie Bolyard.

Art and Essay Contest results

- Sandie Bolyard announced the winner of this year's Art and Essay Contest as Jocelyn Elzner. Jocelyn attends Mills elementary in Klamath Falls. Sandie Bolyard read the winning essay and displayed the art work.

District Director's Reports

- District 1
 - No report was given because there is no District Director.
- District 2
 - No report was given because there is no District Director.
- District 3
 - District Director, Sally Wyffels presented both a written and oral report on the activities of District 3.
- District 4
 - Co-District Director, Anna Massingham presented both a written and oral report on the activities of District 4.
- District 5
 - Co-District Director, Rosalee Ratto presented both a written and oral report on the activities of District 5.
- District 6
 - Co-District Director, Marilyn Thompson and Loretta McDonald presented both a written and oral report on the activities of District 6.
- District 7
 - District Director Glenna Maine presented both a written and oral report on the activities of District 7.
- District 8
 - No report was given because there is no District Director.
- District 9
 - No report was given because there is no District Director.
- District 10
 - Patti Malanaphy presented both a written and oral report on the activities of District 10.

Committee Reports

- **Newsletter**
 - Lynda Nyseth was not present so a report on the newsletter was given by Sally Wyffels.

National FCE Charter Agreement Form

- Barbara handed out a form so that all of the Study Groups can obtain an official certificate for a Charter with National FCE. Barbara encouraged everyone to take advantage of this offer.

Board Communication Concern

- Rosalee Ratto brought up a concern that she, and several other board members, have about the lack of communication among the board. She pointed out that a few of the board members do not have email and are not getting all communication within the board. She requested that Barbara, or someone else, send out written information to those members without email.

2014 National FCE Conference

- Barbara handed out information and forms for the National FCE Conference to be held in Tucson, Arizona this year. Discussion was held and everyone was encouraged to attend.

Oregon FCE Web Site

- Scott Teeples gave a report on the Oregon FCE website that he developed and launched in April of 2013. A handout was given out that explained several things the website provides. Scott mentioned that he had paid for the Domain and Hosting fee of \$157.00 for the first year but would like to be reimbursed for the cost of the website next year and in the future. Discussion was held and everyone agreed that it was of great value for Oregon FCE. Several people in the meeting suggest that each District and/or county make donations of \$20 or \$25 each so that total donation would be enough to pay the yearly Domain and Hosting fees. The District Directors were given the assignment to take this back to their Districts and Counties for this consideration.

Lunch Recess - 11:35 AM - 12:22 PM

International Report

- Barbara Voltin gave report on the ACWW Conference that she attended in September 2014. She talked about the 7 resolutions that were voted on at the conference. She handed out a copy of each of the resolutions and had various people read them and they were discussed. Barbara explained the voting system used and how many votes each group gets.

Marketing Report

- Bernie Voltin gave both an oral and written report on the marketing of the FCE vests, FCE bags and possible FCE mugs.

FCL Training/Marketing FCE

- Barbara Voltin gave a presentation on Marketing FCE. It included a video, various worksheets and handouts, and lots of discussion.

Meeting Recess - 2:25 PM- 2:42 PM

FCL Training/Marketing FCE (continued)

- Barbara Voltin led an activity and discussion on "Targeting the Market."

Programs for 2014 Oregon FCE Fall Conference (Pendleton, Oregon)

- Vice President of Program, Deanna Hadley, led a discussion and process system for determining the programs to be taught at the 2014 Fall Conference. After several ideas were posted on the wall, discussion was held on each idea. Also discussed were the assignments of the people to do each of the presentations. After a lot of discussion it was decided that the following programs would be taught:
 - Sugar – Ann Engen and Linda Nyseth
 - Soup – Sally Wyffels and Sheryl Michaels
 - Parliamentary Procedures – Scott Teeples and Bernie Voltin
 - Save the Bees – Phyllis McIntyre and Sandie Bolyard
 - How to Feed a Family on a Budget – Jan Allen and Rosalee Ratto
 - Build a Brochure – Scott Teeples and Patti Malanaphy
 - (Wednesday Program) Canada – Patti Malanaphy and TBA

2015 Oregon FCE Fall Conference

- The 2015 Oregon FCE Fall Conference will be held by District 10. The theme will be “We’re having a Ball”.

2014 Oregon FCE Fall Conference

- Glenna Maine gave some information about the 2014 Fall Conference to be held in Pendleton, Oregon. She handed out various forms and raffle tickets.
- Scott Teeples asked Barbara if he could put the booklet “Hope on the Horizon” booklets in the conference packet bags. Barbara approved his request

“I Am Only One”

- Barbara handed out a poem titled “I am only one.” She asked Scott Teeples to read it out loud for the group. She gave the assignment for everyone to post it on their mirror and read it every day.

Next Oregon FCE Board Meeting

- Barbara told everyone that the next Oregon FCE Board meeting will be Monday, October 6, 2014 at 8:00 AM in Pendleton, Oregon.

Adjournment

- President Barbara Voltin adjourned the meeting at 4:41 PM.