

Minutes of the 2014 Oregon FCE Fall Conference Board Meeting Sessions

Red Lion Hotel - Pendleton, Oregon

Monday, October 6 and Wednesday October 8, 2014

Written and submitted by Scott Teeples – Oregon FCE Secretary

(Minutes review committee – Barbara Voltin, Patti Malanaphy, Sandie Bolyard and Scott Teeples)

Written 10-18-14; Revised 10-30-14; MRC approved 11-11-14

Pre Conference Board Meeting Session (Monday, October 6, 2014)

Call to Order

- The meeting was called to order at 8:17AM by President Barbara Voltin.

Additions to Agenda

- President Barbara Voltin asked for any additions to the agenda. A few items were added.

Roll Call

- Roll call was taken by Secretary Scott Teeples
- Board members present were: President, **Barbara Voltin**; VP of Program, **Deanna Hadley**; VP of Public Policy, **Gay Jarvinen**; Secretary, **Scott Teeples**; Treasurer and Youth Education Rep, **Sandie Bolyard**; President Elect, **Patti Malanaphy**; District 3 Director, **Sally Wyffels**; District 4 Co-Directors, **Geri Gustafson** and **Anna Massingham**; District 5 Co-Directors **Janet Allen** and **Rosalee Ratto**; District 6 Co-Director **Marilyn Thompson**; District 7 Director, **Glenna Maine**; and District 10 Director, **Phyllis McIntire**; Marketing Rep, **Bernie Voltin**; Newsletter Rep, **Lynda Nyseth**.
- Board members absent were: District 6 Co-Director, **Loretta McDonald** and International Rep, (**Unassigned as of this time**).
- Guests attending the meetings were: National FCE President, **Bonnie Teeples** and Oregon FCE Finance Committee Chair, **Dorene Garland**.

International Rep Appointment

- After some discussion by members of the Oregon FCE Board, Barbara Voltin appointed Gay Jarvinen to serve as the International Rep on the Board.

Pledge and Creed

- The Pledge and Creed was led by District 4 Co-Director Anna Massingham.

Meeting Opener

- A meeting opener and ice breaker was led by Phyllis McIntire. She had each person introduce themselves and tell of a few of the most exciting things they did this summer.
- Barbara Voltin also led the group in an activity called Laughter Yoga. It was a presentation done at the 2014 National FCE Conference. Everyone seems to enjoy the fun and laughter.

Materials Review

- Barbara Voltin gave a review of each of the materials that each person should have.

Minutes Review Committee

- At the request of Scott Teeples, Barbara Voltin appointed a minutes review committee consisting of: Barbara Voltin, Patti Malanaphy, Sandi Bolyard and Scott Teeples.

Minutes

- The 2014 Spring Board Meeting Minutes were presented by Secretary Scott Teeples. Scott reported that the minutes had been revised, corrected and approved by the Minutes Review Committee including Barbara Voltin, Sandie Bolyard, Gay Jarvinen and himself. Due to the long time period, the minutes previously approved by the Minutes Review Committee and that the minutes had been previously emailed or mailed to each board member (without needed corrections), the minutes were not read.

- No additions or corrections were required and the board approved the minutes by consensus.

Contact List

- Secretary Scott Teeples gave his input about the Oregon FCE Contact List and the progress he has done on it in the last year. He mentioned that several people have sent him information on updating the Contact List. He thanked all of those that have helped him and he also asked that everyone continue to contact him as they see needed corrections or updates. Scott stressed that he can only correct items when information is given.

Oregon FCE Web Site www.Oregon-FCE.org

- Scott Teeples gave a report on the Oregon FCE web site. He reported that the cost is \$149.00 per year with a domain cost of \$23.90 every five years. It was suggested and approved at the 2014 Spring Board Meeting that each FCE County donate \$25.00, each year, towards this cost. Sandie Bolyard said that some Counties had donated and that there is enough money in the account to pay for it this year.
- Discussion was held, and suggestions made, that we try to add more to the web site. Scott mentioned that he can put almost anything on the web site as long as someone sends him the information. Some of the items discussed to put on the Oregon FCE web site included:
 - Various FCE lessons
 - Sales of Oregon FCE items
 - Activities being done by various FCE Groups in Oregon
 - Any item of interest to Oregon FCE members.

Hope on the Horizon

- Scott Teeples reminded everyone about the Hope of the Horizon booklet that he has developed for Finding, Recruiting and Retaining new FCE members. Each Board member was given a copy of the booklet and asked to use it as a resource. During the discussion, everyone was reminded that the membership numbers in Oregon FCE, and National FCE, continue to decline and that all of us need to help solve the problem.

Treasure's Report

- Treasurer Sandie Bolyard gave a Treasure's report. Sandie gave an oral report and a written report was submitted to each board member. There was some discussion and Sandie answered questions as needed.
- The Treasures report was approved by consensus of the Oregon FCE Board. The report will be filed for review and/or audit.

Recess of Meeting

- A recess of the meeting was called for by Barbara Voltin at 9:51 AM.

Reconvene

- The meeting was called back to order by Barbara Voltin at 10:08 AM.

Officer Reports

- **Vice President of Public Policy - Gay Jarvinen**
 - Gay gave an oral report of the activities that she had done since the last Board Meeting. She also submitted a written report.
- **Vice President of Program - Deanna Headley**
 - Deanna gave an oral report of her activities since the last Board Meeting. No written report was submitted.
 - Deanna also mentioned that she has several extra FCE Hearth Fire books and she is willing to give them to anyone that needs them.
- **President - Barbara Voltin**
 - Barbara Voltin gave an oral report of her activities since the last Board meeting. She also submitted a written report.
 - Barbara gave out, to each Board member, a copy of each of the new National FCE Hearth Fire books.
 - Barbara also mentioned that District 7 Director - Glenna Maine will not be able to attend most of the Board meetings, because of the health of her husband, but is willing to continue as the District 7 Director.

2015 National FCE Officer Nominations

- Scott Teeples is serving as the Chair of the National FCE Officer Nominations Committee and wanted everyone to know of the National Officers they are looking for. Those include Pacific Region Public Policy Coordinator; Central Region Program Coordinator; and Young Families Coordinator. Oregon could have someone run for

two of the three offices. He said to contact Barbara Voltin, Patti Malanaphy or Scott Teeple if you or someone you know is interested in running.

National FCE Brochure Contest

- Scott Teeple presented information, both oral and written, about the new National FCE Brochure Contest. He mentioned that any FCE member, group, county, district or state can enter. He said to contact him if you need additional information.

Recess of Meeting for Lunch

- A recess for lunch was called by Barbara Voltin at 11:24 AM – Please return at 12:30 PM

Reconvene

- The meeting was called to order at 12:43 by Barbara Voltin.

District Directors Reports

- **District 1** – No District Director – no report given.
- **District 2** – No District Director – no report given.
- **District 3** – District 3 Director, Sally Wyffels
 - Sally gave an oral report on District 3 activities. A written report was also submitted.
- **District 4** – District Co-Director, Anna Massingham.
 - Anna gave an oral report on District 4 activities. A written report was also submitted.
- **District 5** – District 5 Co-Director, Rosalee Ratto.
 - Rosalee gave an oral report on District 5 activities. A written report was also submitted.
- **District 6** - District 6 Co-Director, Marilyn Thompson.
 - Marilyn gave an oral report of the activities in District 6. A written report was also submitted.
- **District 7** – District 7 Director, Glenna Maine
 - Glenna gave an oral report of the activities in District 7. A written report was also submitted.
- **District 8** – No District Director – No report given.
- **District 9** – No District Director – No report given.
- **District 10** – District 10 Director, Phyllis McIntyre
 - Phyllis gave an oral report of the activities in District 10. No written report was submitted.

“First Timers”

- Barbara Voltin led a discussion on what we can do to make each first time Conference attendees feel welcome. Several things were discussed and it was decided that each of the “First Timers” would have someone assigned to them.

Those assigned would do a personal welcome along with introducing them at various sessions. The assignments were given:

- Morna Bastain – Bonnie Teeples
- Rachel Eastman – Dorene Garland
- Dorthy McCollie – Phyllis McIntyre
- Jaylene Raspenson – Lynda Nyseth
- There may have been another First Timer and that person will be assigned a mentor later.

FCL Presentation

- Bonnie Teeples and Gay Jarvinen gave an FCL “Team Work for Better Board Service.” Lots of good information was given and everyone seemed to enjoy it.

Committee Reports

- **Youth Education**
 - Sandi Bolyard gave a report of the Character Counts® program.
- **Handbook**
 - Two of the Handbook Revision Committee (Gay Jarvinen, Sandie Bolyard) gave a report on their progress on the revision of the Handbook.
 - They have printed 32 copies of the Handbook at a cost of \$97.30 or \$3.04 each. Sandi printed these on her home printer and saved a lot of money over printing them at a printing store.
 - Each member of the Board, each District Director and each County Council Chair was given one copy of the Handbook.
 - Scott Teeples has also posted it on the Oregon FCE web site and can be read or printed from the website.
- **Nomination Committee**
 - Barbara Voltin appointed the following to the Nomination Committee for next year:
 - Vicky Graves – Chair
 - Bonnie Teeples
 - Phyllis McIntire
- **Special Projects: Newsletter**
 - Newsletter Rep, Lynda Nyseth gave a report on the newsletter. She talked about the due dates, the cost of printing and the cost of mailing. The board gave a big thank you to Lynda for all her effort and work on the newsletter. It was mentioned that the Newsletter is also published on the Oregon FCE Website.
 - A written report was also submitted.
- **International**
 - No report was given because no one had been appointed to this position prior to this meeting.
- **Marketing**

- Marketing Rep, Bernie Voltin gave an oral report on the marketing of various items that Oregon FCE is selling as a fundraiser and FCE marketing tool.
- A written report was also submitted.

Recess

- A recess was called by Barbara Voltin at 3:05 PM

Reconvene

- The meeting was called to order at 3:21 PM by Barbara Voltin.

Floss to India

- Discussion was held about sending floss to India.

Character Counts® Video, Awards and Pins

- Discussion was held about the Character Counts® video and various awards and pins that are given.

ACWW

- Discussion was held on the ACWW Walk the World activity and how the money is to be used.

2014 Oregon FCE Conference Sale Room

- Discussion was held about the Sales Room at Conference. It noted that the various monies need to be separated from each other.

Finance Committee Report

- Dorene Garland gave both an oral and written report. Discussion was held as to the various actions that have been taken by the Finance Committee.
- It was noted that the following are going off of the Finance Committee are: Gay Jarvinen, Kerry Mauk, Bonnie Teeples and Jesse Tucker.
- Those that were appointed to go onto the Finance Committee are: Bonnie Teeples (secretary), Barbara Voltin, Lendamai Poole and Cathy Schabell.

Oregon FCE Brochure

- Discussion was held about the need for a new Oregon FCE brochure. It was also mentioned that it could also be entered into the new National FCE Open Category Brochure Contest. Barbara Voltin appointed a committee to take on this task. Those committee members are:
 - Dorene Garland
 - Alene Showers
 - Arial Nielson
- It was also discussed that the board will must approve this brochure before it is printed, funded and handed out.

Books for Newborns Challenge

- District 3 has challenged the other Districts to beat their total of Books for Newborns. Everyone thought this was a good challenge and will take on this challenge.

Post Conference Board Meeting Place

- Discussion was held about a place to hold the Post Conference Board meeting. It was agreed that we will find a spot in the room of the last conference session.

Conference Presentations

- Barbara Voltin reviewed the 7 various presentations that were going to be given during the conference. All agreed that all will go well with them.

Conference Opening Session Procedures

- Barbara Voltin reviewed the procedures for the Opening Session of Conference and other necessary information.

Announcements

- No announcements were given at this time.

Recess

- President Barbara Voltin recessed the meeting until Wednesday, October 8, 2014 until the time immediately following the last session of the Conference.

Post Conference Board Meeting Session (Monday October 8, 2014)

Reconvene

- Barbara Voltin called the meeting to order at 9:52 AM

Roll Call

- Roll call was taken by Secretary Scott Teeples
- Board members present were: President, **Barbara Voltin**; VP of Program, **Deanna Hadley**; VP of Public Policy and International Rep, **Gay Jarvinen**; Secretary, **Scott Teeples**; Treasurer and Youth Education Rep, **Sandie Bolyard**; President Elect, **Patti Malanaphy**; District 3 Director **Sally Wyffels**; District 4 Co-Directors, **Geri Gustafson** and **Anna Massingham**; District 5 Co-Directors **Janet Allen** and **Rosalee Ratto**; District 6 Co-Director **Marilyn Thompson**; and District 10 Director, **Phyllis McIntire**; Marketing Rep, **Bernie Voltin**.
- Board members absent were: District 7 Director, **Glenna Maine**, due to a broken wrist during the State FCE Banquet, and Newsletter Rep, **Lynda Nyseth**.

Conference Registration Fees

- Discussion was held on the matter that a motion had been passed by the Board that the cost of Conference would be a total cost which would include the cost of

registration and the cost of meals. A daily registration could be charged but would include the meals for that day.

- Scott Teeples, secretary, was asked to find the motion and read it. The motion, from the minutes of the 2013 Oregon FCE Post Conference Board Meeting read as follows: ***“It was moved by Scott Teeples, and seconded by Sandie Bolyard that Conference Registration includes both the cost of the registration and all the meals during the conference with the option of a one day registration including the cost of the registration for that day and all meals for that day. After discussion the motion was voted on. The motion passed unanimously.”***
- Discussion was held as to why this was not done this year as instructed by the Board. It was agreed that the 2015 Oregon FCE Conference must be done the way the Board has directed it to be done.

Spring Board Meeting

- Patti Malanaphy gave the dates for the 2015 Spring Board Meeting.
 - Redmond, Oregon – Home Extension Office (Fairgrounds)
 - Monday, March 30, 2015 – 12:00 Noon
 - Tuesday, March 31, 2015 – 8:30 AM

Bucks for Building

- Discussion was held about the fundraiser that was done during one of the Conference sessions called the “Bucks for Building.” It is a new idea for a fundraiser developed by National FCE. When doing this fundraiser each person is asked to donate just a dollar. They can donate more if they want to. During the fundraiser there was \$110.00 raised. The group that raises this money can keep all of the money or send whatever portion of it “up-line” to the FCE unit above them. Scott Teeples suggested that 50% of whatever is raised goes “up-line” until it reaches National FCE. An example would be as if a Study Group does a “Bucks for Building” fundraiser and the Group FCE would send \$50 to the County FCE, the County FCE would send \$25 to Oregon FCE and Oregon FCE would send \$12.50 to National FCE.
- Discussion was held and it was decided that it would be a good idea for the 50% “pay it forward”. A motion was made as follows:

Gay Jarvinen made the motion, and seconded by Phyllis McIntyre, that the money collected at the State Conference for the “Bucks for Building” be divided equally between the State and National Organizations. The motion was discussed and voted on. The motion passed 14-0.

Outgoing President

- Barbara Voltin was recognized, by the Board, for her three years of service as President of Oregon FCE. The Board thanked her with both verbal “thank you” and also some nice gifts from the Pendleton area including a nice Pendleton blanket.

Adjournment

- Barbara Voltin adjourned the meeting at 10:52 AM.