

**Minutes of the 2017 Oregon FCE Fall Board Meeting  
(Pre and Post Conference Meeting)**

2017 Oregon FCE Fall Conference– Klamath Falls, Oregon

Monday, October 2, 2017 and Wednesday, October 4, 2017

Written and submitted by Scott Teeples – Oregon FCE Secretary/President Elect

Written 10-5-17; Revised 10-20-17

Approved by Minutes Review Committee (Patti Malanaphy, Sally Wyffels, Bonnie Teeples and Scott Teeples) 10-21-17

**Monday, October 2, 2017 (Pre-Conference Meeting)**

**Call to Order**

- The meeting was called to order at 8:12 AM by President Patti Malanaphy.

**Cell Phone Reminder**

- A reminder was given by Patti Malanaphy to either turn cell phones off or to turn the ringers off.

**Minutes Review and Approval Committee**

- At the request of Secretary Scott Teeples, a Minutes Review and Approval Committee was appointed by Patti Malanaphy. Those committee members assigned were Patti Malanaphy, Sally Wyffels, Bonnie Teeples and Scott Teeples.

**Review Agenda**

- President Patti Malanaphy reviewed the agenda and asked for any additions. Patti made a few minor changes in the arrangement of the agenda.
  - Scott Teeples asked to have the “Hardship Membership Scholarship” added

**Roll Call**

- Roll call was taken by Secretary Scott Teeples.
- Members present were: President, Patti Malanaphy; VP for Program, Barbara Voltin; Secretary, Scott Teeples; Treasurer, Bonnie Teeples; District 1 Director, Lendamai Poole; District 2 Co-Directors, Marilyn Thompson and Loretta McDonald; District 3 Co-Directors, Sally Wyffels and Anna Massingham; District 4 Co-Director, Rachel Eastman; District 5 Director, Jan Allen; and Newspaper Rep, Lynda Nyseth.
- Members absent were: VP for Public Policy, Sandie Bolyard; and District 4 Co-Director, Marilyn Perkins.

**Pledge and Creed**

- The pledge and Creed was led by Marilyn Thompson.

**Warm Ups**

- Lendamai Poole led the group in a warm-up including some stretching exercises.

**Minutes of the 2017 Spring Board Meeting**

- Scott reported that the 2017 Spring Board Meeting had been written and approved by the Minutes Review Committee. He also reported that those Minutes had also

been mailed or emailed out to all members on the Oregon FCE Leadership list. Scott has also posted them on the Oregon FCE website [www.Oregon-FCE.org](http://www.Oregon-FCE.org). No one has reported any corrections needed. Since there were no additions or corrections to the Minutes, Rachel Eastman moved that the minutes be approved and the motion was seconded by Lynda Nyseth. President Patti Malanaphy declared them Approved.

### **President's Report**

- Patti Malanaphy gave both a written and oral President's report. The report was short and she will give the complete report in the Business meeting.

### **Website and Contact List Report**

- Scott Teeples gave brief reports on both the Oregon FCE website ([www.Oregon-FCE.org](http://www.Oregon-FCE.org)), the Oregon FCE Facebook Page/Group and the Oregon FCE Leadership Contact List.
  - The Oregon FCE website is up and running and continually being updated as more information is sent in to update it. Scott asked that people send him information to be posted. He also asked for people to give him suggestions for the website and also any needed corrections.
  - Oregon FCE has both a Facebook Page and a Facebook Group. Scott and Bonnie are posting items on each and are encouraging others to do the same.
  - The Oregon FCE Leadership Contact List is continually updated as information is sent in. Scott handed out Correction Sheets and asked that District Directors, County Councils and Groups send him information so that List can be updated.

### **"Hardship Membership Scholarship"**

- Scott handed out and gave a written proposal for a new "Hardship Membership Scholarship." The proposal for the Scholarship was to help pay membership dues for those people who would like to be an FCE member but, for whatever reason cannot afford the cost. Money for the Scholarship will come from donations of various sources. Discussion was held and everyone was very positive about the idea. During the discussion it was suggested that it might be called the "Angel Dues Membership Scholarship."
- Bonnie Teeples made the following motion:

I, Bonnie Teeples, move that President Patti Malanaphy appoint a committee to work with Scott to fine tune the "Hardship Membership Scholarship" proposal, develop an application form and procedures. Motion seconded by Lendamai Poole. Motion passed 8-0

- Patti appointed Scott Teeples, Patti Malanaphy, Bonnie Teeples and Sally Wyffels to the committee and instructed them to take care of the matter.
- Scott and Bonne pledged \$100 to the scholarship; Patti Malanaphy pledged \$100 to the scholarship and Loretta McDonald donated \$10 to the scholarship giving a good starting total of \$210.

### **Treasurer's Report**

- Bonnie Teeples gave a complete Treasurer's report both written and oral. She explained lots of things in great detail on the Balance Sheet, the Profit and Loss Sheet, and the Proposed Budget. Lots of questions were asked and answers were given. A motion to approve the Treasurer's Report and Proposed Budget to the delegates was made by Bonnie Teeples and seconded by Barbara Voltin. Motion passed and Patti declared the report approved.
- Bonnie also gave a report about the great donations that were given for the Oregon FCE Newsletter and the Oregon FCE website. Enough donations were given the Newsletter was funded for two of the three printings and the Website was fully funded.
- Bonnie also handed out a sheet showing our membership count in the past few years.

### **Vice President for Program Report**

- VP for Program, Barbara Voltin gave an oral report on her activities she has been doing. No written report was submitted.

### **Vice President for Public Policy Report**

- VP for Public Policy, Sandie Bolyard was excused absent and not there to give here report but she had sent in a written report on the things she had been doing. She did request that Kerry Mauk do the presentation of the Heart of FCE to Gay Jarvinen

### **District Reports: (Note: Written Reports on File)**

- **District 1**
  - District Director, Lendamai Poole, gave both a written and oral report on the activities of District 1.
- **District 2**
  - Co-District Director, Marilyn Thompson, gave both a written and oral report on the activities of District 2.
- **District 3**
  - Co-District Directors, Anna Massingham and Sally Wyffels, gave both a written and oral report on the activities of District 3.
- **District 4**
  - Co-District Director, Rachel Eastman, gave both a written and oral report on the activities of District 4.
- **District 5**
  - District Director, Jan Allen, gave both a written and oral report on the activities of District 5.

### **Committee Reports:**

- **Oregon FCE Newsletter:**

- Oregon FCE Newsletter editor, Lynda Nyseth, gave both an oral and written report. There was discussion about the great value of the Newsletter, the cost of the Newsletter, and the donation space for the Newsletter on the Membership Application Form.

### **Meeting Recessed: 10:00 AM – 10:23 AM**

- **Nomination Committee:**

- Barbara, Nomination Committee Chair, gave a report on the current status of the upcoming elections and the nominees in each area. The nominees as of this time are :
  - 2018-2020 Secretary – Patti Malanaphy
  - 2018-2020 District 1 Director – none at this time.
- Note: Current President-elect, Scott Teeple, will become President 2018-2020.

- **Margaret Seibold Scholarship Report:**

- Treasurer Bonnie Teeple gave a report on the Margaret Seibold Scholarship. She gave both an oral and written report. The 7 applicants were Karlene Christensen, Joy Dolan, Ed Dolan, Cynthia Gibson, Sandra Rapp, Joyce Tuttle and Georgene Webber. The Committee (Bonnie Teeple, Sally Wyffels and Jean Baker) approve \$50 for each of the applicants for a total of \$350. Bonnie mentioned that each of the applicants submitted great applications.

- **National FCE Conference Scholarship Committee Report:**

- Bonnie Teeple gave a report about on the progress of the Application Form for the Scholarship. She handed out DRAFT copies of the application.

### **FCL Lesson:**

- Scott and Bonnie Teeple gave a PowerPoint presentation on Team Work that they had developed. It was related to how we, like the characters in the Wizard of Oz moved from Individuals, to a Group and then to a Team.

### **Committee Reports (continued)**

- **International Committee:**

- Gay Jarvinen, International Committee Rep, will give a complete report during the 2016 Business Meeting.

- **Finance Committee:**

- Sandie Bolyard, Finance Committee Chair, was absent so no report was given but there was discussion by those that in the meeting held last night.
- Bonnie Teeples brought up that the Finance Committee has thought that \$50 was not always enough to cover the expenses of the lessons presented and that it should be increased to \$75. A motion was made by Scott Teeples.

I, Scott Teeples, move that the amount of money for the presentations given at the FCE Fall Conferences change up from the current “up to \$50” to “up to \$75 per class and must have receipts for all of the amounts to be reimbursed. Motion was seconded by Anna Massingham. Motion passed 8-0.

- **Youth Committee:**

- Sandie Bolyard, Youth Committee Rep, was absent and not able to give a report. A written report had been submitted Gay Jarvinen will read the report in the Business meeting tomorrow about the Essay and Art Contest.

- **Site Committee Report:**

- Patti Malanaphy brought up the fact that the site committee has everything set up for the 2018 Conference in Pendleton.
- She would like the Committee to work at getting things set up for the 2019 Conference in District 1. It would be great to have things set up and a contract ready to sign by late Spring of 2018.

**National FCE Open Brochure Contest:**

- Discussion was held that Scott Teeples had won two 1<sup>st</sup> place awards in the National FCE Open Brochure contest. One in Membership and one Tools. He was awarded a \$100 National FCE voucher for each for a total of \$200. Patti Malanaphy and Bonnie Teeples used the credit to buy materials to be used by Oregon FCE.

**Lunch Time Recess: 12:13 PM- 1:25 PM**

**Committee Reports (continued):**

- **Sunshine Lady:**

- Anna Massingham, Sunshine Lady Rep, gave an oral report on the things she has been doing. She said that she had sent out 8 cards. She asked that people would let her know of Oregon FCE members that might need some emotional support from Oregon FCE in the way of a card, flowers etc. Please contact her when you hear of anyone needing these things.

- **Marketing Committee:**

- Barbara Voltin, Marketing Committee Rep, gave both an oral and written report. During that discussion she reported on:
  - Oregon FCE Vests
  - Oregon FCE Bags
  - Oregon FCE Patches

- Discussion was held and it was decided that the price of the vest be cut and that they be sold at ½ prices. All sizes will be \$15.00 except 3XL which will be \$17.00. The price of the FCE bags will remain at 25.00

### **Handbook Changes**

- Bonnie Teeples gave a report on the work that the committee had done on the Handbook and Bylaws. Bonnie used her computer and projector to show all of the proposed changes in both. By consensus the Board approved both the Handbook and Bylaws proposed changes. Those proposed bylaw changes will now be voted on at the Business meeting. It was noted that the Bylaw changes must be 100% since it was not presented 60 days in advance.

### **Donations for Sandie Bolyard**

- It was suggested that we announce that we are taking donations for Sandie Bolyard to help with expenses for the loss of her daughter. Donations are to be given to Bonnie Teeples or Anna Massingham.

### **General Reports or Concerns of Board Members**

- District 4 may need new District Director(s) in 2019
- Various District Directors may not run again after their term ends.
- Bonnie Teeples talked about the need of Officer Training for all officers at all levels. It was suggested that next year the Board Meeting could be a little shorter and then do Officer Training could be taught at the next Fall Board Meeting. Each State officer would be responsible to meet and teach corresponding County and Group officer during that time. Times could be:
  - Board Meeting 8:00 AM – 3:45 PM
  - Officer Training 4:00 PM – 5:00 PM

### **New Club Packet**

- Bonnie Teeples gave a report about her progress in developing a New Club Packet. She feels it is pretty well ready to go. She handed it out to everyone and would like input about it at the Spring Board Meeting.

### **Margaret Seibold Due Dates Changes**

- Bonnie Teeples asked if the due dates for the Margaret Seibold Scholarship should be changed. She gave various reasons. She proposed that the due date for the application be changed to August 30 and notice given back to the Applicant by September 15. The Board all agreed and passed by consensus.

### **Incorporation?**

- The question has been asked as if we are incorporated? Bonnie Teeples assured everyone that we are.

**Report on 2017 National FCE Conference**

- Patti Malanaphy, Anne Engen, Bonnie Teeples and Scott Teeples attended the Conference.
- 6 great classes were given.
- Information was given out that, due to the \$12,000 cost, the fceTODAY will no longer be mailed out. It will be emailed out and posted on the website.
- The Legacy Fund is available for donations by members. There is some concern that the fund is only in a saving and not in an investment account.
- National FCE is asking for donations on the Membership Application to help set off some of the extra expenses that National FCE has experienced. The suggestion donation is \$7.00 per member.
- Everyone got to meet with old friends and meet lots of new friends.
- Lots of good presentations and fun things to do at the National Conference.

**Auctioning of Items for FCE Counties and FCE Groups during Conference**

- Both Patti Malanaphy and Scott Teeples had been asked about the possibility of auctioning off items for some of the FCE Counties and Groups. Discussion was held and it was pointed out the Handbook and Bylaws do not allow for it. All money raised at the Conference must go to Oregon FCE with the exception of the Host District raffles.

**Pre-Conference Board Meeting Adjournment at 3:45 PM**

\*\*\*\*\*

## **Wednesday, October 4, 2017 (Post-Conference Meeting)**

### **Call to Order**

- The meeting was called to order at 10:47 AM by President Patti Malanaphy.

### **Cell Phone Reminder**

- A reminder was given by Patti Malanaphy to either turn cell phones off or to turn the ringers off.

### **Roll Call**

- Roll call was taken by Secretary Scott Teeples.
- Members present were: President, Patti Malanaphy; VP for Program, Barbara Voltin; Secretary, Scott Teeples; Treasurer, Bonnie Teeples; District 1 Director, Lendamai Poole; District 2 Co-Directors, Marilyn Thompson and Loretta McDonald; District 3 Co-Directors, Sally Wyffels and Anna Massingham; District 4 Co-Director, Rachel Eastman; and District 5 Director, Jan Allen.
- Members absent were: VP for Public Policy, Sandie Bolyard; and District 4 Co-Director, Marilyn Perkins.

### **Spring Board Meeting Dates:**

- Discussion was held about the dates for the 2018 Spring Board Meeting. They will be Monday and Tuesday, March 26 -27, 2018. The tentative location will be in Redmond, Oregon at the Extension Office or at the Black Bear restaurant. Scott Teeples will work on the details.

### **2017 Fall Conference Follow Up and Comments:**

- Everyone thought that the Conference went great with very few problems.
- The official count of participants was 51 full timers not counting guests, speakers and outside presenters. There was also 1 one day person and one spouse meal.
- Kaci, Misty and the rest of the hotel staff were outstanding.
- The self-guided tours were excellent.
- Presenter had the estimated number of participants for each class at least two weeks and again at one week prior to the conference.
- It was suggested that there be a usable Conference Handbook in both written and digital form that can be updated and passed on to the next Conference Chair.
- Only one complaint that was known of. The Business Meeting was too formal... "This is just over the top."
- Forgot to mention "Past Presidents" at any of the meetings.
- The rooms and food were great. The free breakfast was good.
- We should be giving framed certificates to speakers and presenters at the conference.
- All 6 of the lessons were well attended and went very well.
- Everyone felt that the "All Inclusive Cost" for Conference worked well.

### **Oregon FCE Scholarship for National Conference Attendance**

- Bonnie Teeples, Oregon FCE Treasurer, reported that there was \$236.00 raised for the scholarship to help Oregon FCE members with the cost of going to the National FCE Conference. It was suggested that it be an amount of \$100.00 per participant and that money be given to them only after they have attended the conference.
- It was suggested that we continue the auction each year to raise funds for this scholarship.
- It was suggested that if someone does not use this money, within a certain time frame, that we move some of it into the Margaret Seibold Scholarship money.

### **Appointment for Vacant State Offices:**

- Patti Malanaphy, President, will make the following appointments for the current vacant Board members:
  - District 1 Director – starting in 2018.

### **2018 Oregon FCE Fall Conference Update**

- Rachel Eastman, District 4 Co-Director gave a report about the preparation for the 2018 Conference:
  - District 2 and District 4 are working on this together.
  - The contract has been signed for the Red Lion Inn in Pendleton.
  - The Conference Committee has been formed and is working on getting ready.
  - The Conference registration will be an “All Inclusive Cost” as it was this year.

### **Financial Review Committee**

- Bonnie Teeples, State Treasurer, reported that she had met with the Financial Review Committee and it was a good meeting. There was only one minor thing that needs to be fixed and Bonnie will work on it.

### **Oregon FCE State Conference Site Committee**

- Discussion was held by Scott Teeples, President Elect, for the Oregon FCE Fall Conference Site Committee to start working on the 2019 Conference site. He would like visits made and a contract signed before June of 2018. Those that live in District 1 will need to suggest several places for them to visit.
- Note: See 2016 Fall Board Meeting – Post Conference Minutes for duties of Oregon FCE State Conference Site Committee.

### **Digitizing of FCE Materials**

- Bonnie Teeples gave a report on the progress of the digitizing of FCE materials. She has not had a lot of time to get much done. She will continue to work on it.

### **“Hardship Membership Scholarship”**

- Scott Teeples brought up discussion that he would like to get the “Hardship Membership Scholarship” going as soon as possible so that it can be used for the 2018 Membership. He also mentioned that we had already received \$760.00 for the Scholarship. Everyone agreed. Bonnie Teeples made a motion:

I, Bonnie Teeples, move that the “Hardship Membership Scholarship” Committee (Scott Teeples, Bonnie Teeples, Patti Malanaphy and Sally Wyffels) move forth and implement the Scholarship as soon as possible so that it will be available for FCE membership starting in 2019. Motion was seconded by Anna Massingham.  
Motioned passed 8-0

- Patti Malanaphy instructed the Committee to move forth with the Scholarship.

### **Post Conference Board Meeting Adjournment at 12:03 PM**