

## **Minutes of the Oregon FCE Spring Board Meeting**

OSU Extension Office – Redmond, Oregon

Monday and Tuesday – March 30/31, 2015

Written and submitted by Scott Teeples – Oregon FCE Secretary

Written 4-8-15; Revised 4-10-15, Revised 4-11-15; Revised 4-12-15

Approved by Minutes Review Committee (Patti Malanaphy, Gay Jarvinen, Sally Wyffels and Scott Teeples) 4-15-15

### **Monday, March 30, 2015**

#### **Call to Order**

- The meeting was called to order at 12:11 PM by President Patti Malanaphy.

#### **Cell Phone Reminder**

- A reminder was given by Patti Malanaphy to either turn cell phones off or to turn the ringers off.

#### **Minutes Review and Approval Committee**

- At the request of Secretary Scott Teeples, a Minutes Review and Approval Committee was appointed by Patti Malanaphy. Those committee members assigned were Patti Malanaphy, Gay Jarvinen, Sally Wyffels and Scott Teeples.

#### **Review Agenda**

- President Patti Malanaphy reviewed the agenda and asked for any additions. Patti made a few minor changes in the arrangement of the agenda.

#### **Roll Call**

- Roll call was taken by Secretary Scott Teeples.
- Members present were: President, Patti Malanaphy; Past-President, Barbara Voltin; VP of Program, Deanna Hadley; VP of Public Policy, Gay Jarvinen; Secretary, Scott Teeples; Treasurer, Sandie Bolyard; District 3 Director, Sally Wyffels; District 4 Co-Directors, Geri Gustafson and Anna Massingham; District 5 Co-Directors, Rosalee Ratto and Jan Allen; District 6 Co-Directors Marilyn Thompson and Loretta McDonald; District 7 Co-Director, Marilyn Perkins; and District 10 Director, Phyllis McIntire.
- Members absent were: District 1 Director (none); District 2 Director, (none); District 7 Co-Director, Rachel Eastman; District 8 Director, (none); and District 9 Director, (none).
- Guest and other invited persons were: National FCE President, Bonnie Teeples; and Marketing Rep, Bernie Voltin. Also present was Alissa Hill, a friend and traveling partner of Marilyn Perkins.

#### **Pledge and Creed**

- The Pledge of Allegiance and Oregon Creed were presented and led by Jan Allen and Rosalee Ratto.

### **Contact List Update**

- Scott was asked by Patti to give an update on the Oregon FCE Contact List. He had various forms for the District Directors to update and give back to him. He did remind everyone that the Contact List is only as accurate as everyone helps him make it.

### **Ice Breaker/Warm Up**

- An Ice Breaker/Warm Up was presented and led by Phyllis McIntire. It consisted of various items in a plastic bag that consisted of a “survival” kit.

### **Minutes Approval for 2015 Fall Conference Board Meeting**

- Scott Teeples had previously emailed and/or mailed out copies of the minutes, both pre-conference and post conference meetings, three weeks after the 2014 Fall Conference to all Board members. Those minutes had been read, corrected and approved by the Minutes Approval Committee consisting of Scott Teeples, Patti Malanaphy, Sandie Bolyard and Barbara Voltin. The minutes were submitted by Scott Teeples for approval. Since it had been six months since the minutes had been sent out and there had not been any corrections to the minutes, the minutes were declared “approved by consensus” by Patti Malanaphy.

### **Introduction of new District 7 Co-Directors**

- Patti Malanaphy introduced and welcomed Marilyn Perkins as the newly appointed Co-Director of District 7. Her Co-Director, Rachel Eastman was absent. Patti mentioned that their appointment had been approved by the executive committee.

### **Re-Districting Discussion**

- Scott Teeples handed out the current Oregon state map with the current Oregon FCE Districts on them. He asked for some discussion about the possibilities that it might be better for Oregon FCE to change from 10 to 4 districts. Sandi Bolyard had put the numbers of members in each county for the 2014 year on the map Scott handed out. Scott also passed around a map which he indicated might be an idea for the 4 new districts. There was a lot of discussion about the change to 4 districts rather than the current 10. All of the discussion appeared to be positive towards the change. It was mentioned that the current districts had been this way for at least 50 or 60 years. Patti suggested that we postpone the discussion until tomorrow and we take some time to think about it more. It was agreed that we should take it back to our local Districts, Counties and Groups for their input. The discussion will be continued tomorrow.

### **Treasurer's Report**

- Treasurer Sandie Bolyard handed out a written Treasurer's report and also gave an oral report to the group. Sandie also noted that Oregon FCE is down in member numbers again. Sandie also talked about a report she will hand out tomorrow on the continual decline of revenue monies for Oregon FCE. It has gone down about \$30,000.00, or about \$3,000.00 per year, for the past ten years. It was mentioned that at the current rate, Oregon FCE would have no funds left in about 15 to 17 years. Each member was asked of ways to prevent this from happening. Sandie also reminded everyone that herself, Jan Allen and Rosalee Ratto made up the Margaret Seibold scholarship committee and will need to approve all scholarships awarded.

### **Character Counts (CC)**

- Sandie Bolyard gave a report on the Charter Counts program. Sandie reminded everyone that CC can be done by any 4<sup>th</sup> graders whether in any type of school, home schooled or even in Oregon FCE Study Groups. She mentioned that the kids need to follow all of the guidelines and rules in doing this program.
- Patti made the following assignments to act as this year's Character Counts selection committee: Marilyn Perkins, Deanna Hadley, and Jan Allen. The committee will meet tonight and a report will be given tomorrow.

### **President's Report**

- Patti Malanaphy gave her report on her recent activities as Oregon FCE President. She talked about what she had done and what she would like to do as president. She talked about several of her concerns and one of them being the continual loss of membership in Oregon FCE. She also reminded everyone to use the Keeper's Corner membership scholarship for new and 5 year returning members. She also requested that she receive a copy of the County Council Minutes from each county.
- A motion was made by Sandie Bolyard, and seconded by Phyllis McIntire to accept the changes on Handbook, page 64, to add Copy of County Council minutes to read "Send copies to the State President and District Directors." Discussion was held and the motioned voted on. The motion passed 16-0.
- Patti also submitted a written report.

### **VP for Programs Report**

- Deanna Hadley gave the VP for Programs report. It included both an oral and written report. During the discussion the question was asked about using the materials for teaching groups outside of FCE. Bonnie Teeple, National FCE President, addressed the matter. She said that it is okay to use FCE materials to teach outside groups but those outside groups cannot photo copy those materials due to copyright laws.

### **VP for Public Policy Report**

- VP for Public Policy Gay Jarvinen gave both an oral and written report.

**Heart of FCE**

- Gay Jarvinen reported on the Oregon Heart of FCE nominations. She stated there were 6. She asked for Patti to appoint a committee to do the selection process. Patti assigned Anna Massingham, Gerri Gustafson, and Phyllis McIntire to that committee. They will meet tonight and the results reported tomorrow.

**Meeting Recessed: 2:09 PM – 2:34 PM****Klamath County FCE –Young Adult/Teen Parenting Kaleidoscope of Learning**

- Scott and Sandie gave a report on the Klamath County FCE Young Adult/Teen Parenting Kaleidoscope of Learning that going to be held on Saturday, May 9, 2015 in Klamath Falls. Scott talked about the 12 classes that are being offered. Information packets were made available for all that were interested. Scott invited anyone to attend this event.

**National FCE Focus**

- Bonnie Teeples, National FCE President, spoke about the new point of focus that National FCE is taking on next year. That focus is Human Trafficking. She encouraged Oregon FCE to start getting ready to help with this new focus.

**FCL Training**

- Bonnie Teeples, National FCE President, and Gay Jarvinen gave an FCL Training session on Viewing our Image. A lot of information was given and various activities were done. Everyone agreed it was very interesting.

**Oregon FCE Creed or National FCE Creed**

- Discussion was held as to if Oregon should change its creed from the current Oregon FCE Creed to the National FCE Creed. After the discussion, Patti instructed the Board Members to go back to their units and discuss what their feeling are.

**2015 Nominations Report**

- Bonnie Teeples, Nominations Committee Member discussed some needed changes on some of the Nomination Forms in the Handbook. She also talked about the open offices that are coming up and nominations will need to be made and elections done at the 2015 Oregon FCE Fall Conference.

**District Directors Round Table**

- Patti let the District Directors in a Round Table discussion on ways of finding, recruiting and retaining new members. Some of the District Directors gave their reports on what they are doing in their Groups, Counties and Districts. Patti pointed out that if we don't do something Oregon FCE will continue lose membership in FCE.

**Dinner for tonight**

- President Patti Malanaphy requested a discussion on where to eat as a group tonight and what time. After discussion, it was decided that we will meet at Cindy's Restaurant at 5:30 PM.

**Meeting Recessed for the day - 5:01 PM (meeting will resume tomorrow at 8:30 AM)****Tuesday, March 31, 2015****Call to Order**

- The meeting was called to order at 8:30 AM by President Patti Malanaphy.

**Roll Call**

- Roll call was taken by Secretary Scott Teeples.
- Members present were: President, Patti Malanaphy; Past-President, Barbara Voltin; VP of Program, Deanna Hadley; VP of Public Policy, Gay Jarvinen; Secretary, Scott Directors, Geri Gustafson and Anna Massingham; District 5 Co-Directors, Rosalee Ratto and Jan Allen; District 6 Co-Director, Loretta McDonald; District 7 Co-Director, Marilyn Perkins; and District 10 Director, Phyllis McIntire.
- Members absent were: District 1 Director (none); District 2 Director, (none); Co-District 6 Director Marilyn Thompson (ill but did return to meeting at a later time); District 7 Co-Director, Rachel Eastman; District 8 Director, (none); and District 9 Director, (none).
- Guest and other invited persons were: National FCE President, Bonnie Teeples; and Marketing Rep, Bernie Voltin (excused late).

**Warm-Up:**

- Barbara Voltin led a warm-up exercise on Imagination. She had various people read 4 different quotes that listed some ways to improve our imagination. Discussion was held on the subject.

**Re-Districting of Oregon FCE (continued)**

- Additional discussion was done about changing the number and boundaries of Oregon FCE Districts. This discussion included:
  - We really need to go to 4 districts.
  - Districts may be given names rather than numbers.
  - There were lots of pros given for the reduction and a few cons were given. Everyone felt that the pros way outweighed the cons.
  - The entire Board was instructed to go back to their Groups and Counties and get their input. Board members are to give a report at the 2015 Oregon FCE Fall Conference.

### **New Name for Study Groups**

- Patti led a discussion about changing the name of Study Groups to another name. Lots of discussion was held and a few ideas were given but nothing was resolved as to any type of name change. Board members were directed to go to their Groups and Counties and report back at the Fall Board meeting.

### **District Directors Round Table (continued)**

- Patti continued the District Directors Round Table discussion on ways of finding, recruiting and retaining new members. The rest of the District Directors gave their reports on what they are doing in their Groups, Counties and Districts. Patti reminded everyone that if we don't do something, Oregon FCE will continue lose membership in FCE.

### **Heart of FCE Selection Committee Report**

- Gay Jarvinen gave a report of the Heart of FCE Selection Committee. She announced that Betty Pribil of Clackamas County had been selected for the 2015 Oregon Heart of FCE Award. Other nominees for the award were:
  - Patty Bonney – Washington County
  - Donna Michaelson – Polk County
  - Lynda Nyseth – Yamhill County
  - Julie Pearson – Jackson County
  - Scott Teeples – Klamath County

### **Newsletter Report**

- Lynda Nyseth was absent and had asked Sandie Bolyard to give the report on the Oregon FCE Newsletter. Several items were discussed including:
  - Deadline dates, publishing dates and other information.
  - Funding information for the Newsletter was given.
  - A lot of discussion was held on the use of the Enhancement Fund for the Newsletter.

### **Reimbursement Forms**

- Sandie Bolyard gave a report on the use of the Reimbursement Forms on how to fill them out correctly and what to do with them.

### **Marketing Team Report**

- Bernie was still absent from the meeting so Barbara gave report on the sale of FCE vests and bags. They have been instructed by Patti Malanaphy not to order any more vests. There were some questions by board members as to where the money is going into and coming out of the budget. Sandie answered the questions as best she could. It was also discussed that nothing should be ordered without the approval of the Executive Board.

### **Fundraiser Discussion**

- A brief discussion was held on fundraising projects for Oregon FCE. Some ideas were given but no decisions were made.

### **Meeting Recess: 10:09-10:30 AM**

### **Oregon Web Site – [www.Oregon-FCE.org](http://www.Oregon-FCE.org)**

- Scott gave a report on the Oregon FCE web site. He reported that he is continually doing updates on the web site. He encouraged everyone to send him information such as happening events so that he can put them on the web site. He encouraged everyone to visit the web site and make comments and suggestions. Scott also mentioned that he appreciated the financial support for the web site from various counties and hopes that each county will continue provide that financial support.

### **National FCE Open Brochure Contest**

- Scott gave report on the National FCE Open Brochure Contest. He reminded everyone that this contest is open to FCE members at all levels. He also reminded everyone that the deadline is April 15, 2015. The forms can be found on the Oregon FCE web site.

### **International Committee Report**

- Gay Jarvinen gave a report on the International Committee. She also submitted a written report.

### **Youth – Art and Essay Contest Committee Report**

- Sandie Bolyard gave a report of the Youth – Art and Essay Contest. She announced the winner, the placers and the other participant.
  - 1<sup>st</sup> place: Morgan Dole – Jackson County
  - 2<sup>nd</sup> place: Madison Palmer – Morrow County
  - 3<sup>rd</sup> place: Claire Hulbert – Klamath County
  - Participant: Colby Nyseth – Yamhill County
  - Participant: Samantha Bradley – Umatilla County

### **Sunshine Lady Report**

- Oregon FCE Sunshine Lady, Anna Massingham, gave her “Sunshine Lady” report. She said she is willing to send out cards to people but she needs information from everyone.

### **Special Projects Report**

- Sally Wyffels gave a report that she wants to teach the lesson "Feeding a Family on a Budget" on social media (Facebook). Also to be able to open the lesson to the general public with the help of Yamhill County Extension Service facilities. She wanted the permission of the Executive Board before proceeding with this project.

### **Classes for 2015 Oregon FCE Fall Conference**

- Deanna Hadley led a discussion on the suggested classes to be taught at the 2015 Oregon FCE Fall Conference. She wrote all of the suggestions on the board and after some discussion the following classes were selected:
  - **Hope on the Horizon** – Scott Teeples and one other (Marion Hannon – National FCE, Sally Wyffels, or Rachel Eastman). Scott will contact each and will get the selection to Deanna.
  - **Water Awareness** – Kerry Mauk and Gay Jarvinen.
  - **Oregon Myths and Legends** – Jan Allen and Rosalee Ratto,
  - **Computer Terminology**– Sandie Bolyard and Leslie Snipes.
  - **Doctor “Speak” Healthy Literacy** – Bonnie Teeples and Patti Malanaphy
  - **Tool Kits and Home Repair** – Vicky Graves and ?????
  - **England (General Session Class)** – Sally Wyffels and Anne Engen.

### **Recessed for Lunch – 12:00-1:05 PM**

#### **Thanks for Lunch**

- Patti asked everyone to thank Loretta for the great lunch and snacks she prepared for the meetings.

#### **Finance Committee Report**

- Sandie Bolyard gave a Finance Committee Report because Doreen Garland was absent from the meeting. She reported on the various approvals of money from the committee. Patti reminded everyone that they must receive prior approval before spending any money for anything dealing with Oregon FCE.

#### **New Members at Oregon FCE Conferences**

- Barbara Voltin led a discussion on some ideas for making “first timers” at the Oregon FCE Conferences. Ideas included:
  - Assign them a “Friend” to be with them and introduce them to other members.
  - Give them a Welcome Bag above what everyone gets at the Conference.
  - Put a “First Timer” ribbon on their name badge so everyone will know they are there for the first time.
  - Have their “Friend” introduce them at one of the General Sessions at the Conference.
  - Give them a Welcome Brochure with pictures and names of Board Members.

#### **2016 Oregon FCE Fall Conference**

- Sally Wyffels and Anna Massingham gave a report on the progress of the 2016 Oregon FCE Fall Conference. Although it is a long ways away the planning has started. The theme of the Conference will be “Be a Fan of FCE”. The conference will be held in Salem at the same Red Lion Inn that the 2012 Oregon FCE Fall Conference was held. They are going to have a “Wounded Warrior” project for that conference.



**2015 Oregon FCE Fall Conference**

- Phyllis McIntyre gave a report on the 2015 Oregon FCE Fall Conference. It is going to be at the Holiday Inn in Wilsonville. The theme for the Conference is “Let’s Have a Ball”. Phyllis encouraged everyone to attend.

**Conference Locations Through the Years**

- There was a general discussion of where several of the past Fall Conferences had been held after they had been moved from District to District.

**National FCE Tee-Shirt Contest**

- Patti gave out information about the National FCE Tee-Shirt Contest. She encouraged everyone to enter the contest even if you can’t attend the National Conference.

**2015 National FCE Conference**

- Patti reminded everyone of the 2015 National FCE Conference and encouraged everyone to attend that can. The dates for the National Conference are July 23-26, 2015 and will be held in Blue Spring, Mo (just outside Kansas City, Mo.).

**Meeting Adjournment**

- Patti adjourned the meeting at 2:13 PM